On behalf of the Texas State Energy Conservation Office (SECO), [ORGANIZATION] would like to remind you of the state mandated energy reporting requirement.

Under Texas Health and Safety Code §388.005(c), all political subdivisions, state agencies and institutes of higher education located in ozone nonattainment or near nonattainment counties are required to submit a Local Government Energy Report to the SECO, tracking annual electricity consumption and progress toward the goal of a five percent reduction in annual electricity consumption. In 2019, the passage of Senate Bill 241 of the 86th Legislature extended this requirement until August 31, 2026. The report must be filled out and submitted online to SECO. The online reporting form can be found at: www.comptroller.texas.gov/programs/seco/reporting/local-gov.php.

Beginning in 2021, SECO will require entities to report their annual electric consumption based upon the calendar year, rather than the state fiscal year. Reports will be collected by February 1 of each year.

For any questions regarding the Local Government Energy Reporting program or report submission, please contact [Point of Contact]. Please forward to an appropriate staff member if needed.